

# Crew Leader

A Crew Leader is responsible for supervising and assisting in the retrofit activities specified in the scope of work. He or she is responsible for interacting with the client plus managing personnel and materials on the job site in a safe and effective manner. The Crew Leader is responsible for quality control, testing procedures, documentation, and conducting a walk through in preparation that all work is completed in a satisfactory manner.



## Job Opportunities

Careers in weatherization, heating and cooling, renewable energy, energy efficiency and more

## What does it take to be a Crew Leader?

- Understanding of construction and weatherization techniques
- Ability to explain diagrams and manuals
- Strong communication skills to interact with clients and co-workers
- Problem solving and Organizational skills
- Leadership and interpersonal skills
- Managing work site, equipment, truck/trailer

## What do you do?

- Review work order/supervise the work at the home
- Identify material & staffing needs
- Develop plan to execute work order at the house
- Execute work order and manage project to completion
- Complete/submit final documentation

## How do I become one?

**Requisites** – Required classes prior to taking other classes

- **OSHA 10hr:** MiTEC does not offer OSHA training. Courses can be found online.
- **LRRP:** MiTEC does not currently offer the Lead Renovation, Repair, and Painting (LRRP) training.
- **Lead Safe Work (LSW):** Offered online through MiTEC
- **Health and Safety:** Offered online through MiTEC

## Core Classes (See CSPM 618) (Training Details/Descriptions can be viewed [here](#))

- **Crew Leader** is a required training offered through MiTEC; in person or virtual learning.

The classes listed below are all recommended but not required classes offered through MiTEC:

- **WX 101:** in person or virtual learning.
- **Air Sealing:** in person learning.
- **Dense Pack Wall Insulation:** in person learning.
- **Foundation Insulation:** in person learning.
- **Mobile Home Weatherization:** in person learning.

**Electives** – Optional classes that may help build knowledge, skills, and abilities

- **ASHRAE 62.2-2016:** Offered through MiTEC
- **Combustion Appliance Zone (CAZ):** Offered through MiTEC
- **Zone Pressure Diagnostics (ZPD):** Offered through MiTEC

**Resources:** [NREL Crew Leader JTA](#)